

Georgia State Board of Funeral Service  
Minutes  
November 8, 2005

Minutes Approved at the January 10, 2006 Meeting

The Georgia State Board of Funeral Service held its regular meeting on November 8, 2005 at 237 Coliseum Drive, Macon, Georgia. Michael Fowler, Chairman called the meeting to order at 10:10 a.m.

Members present were: Terri Daviston, Thelon Hamby, Draper Watson, David Roach, and Lauren McDonald.

Others present were: Steve Lindsey, Executive Director, Jo Ann Lyde, Application Specialist, Gretchen Dees, Assistant Attorney General, and Howard Fields, Inspector.

Mr. Hamby moved to approve the minutes of the October 11, 2005 minutes. Mr. McDonald seconded the motion. Motion carried.

Mr. Hamby moved to accept today's November 8, 2005 agenda. Mr. Watson seconded the motion. Motion carried.

**New Business/Old Business/Correspondence:**

**New Business:**

Mrs. Kim McKay and Ms. Devony Sanford from Computer Services Section presented to the Board the new features available online that allow applicants for licensure to check the application status, and that allow review of public board orders online.

Mr. Hamby moved to release the suspension of Christopher Smith's license to practice as an apprentice, license #FSA003582. Applicant has satisfied his obligation with Georgia Higher Education Assistance Corporation. Mr. Watson seconded the motion. Motion carried.

Correspondence was reviewed from Chedonna Trimble of Donald Trimble Mortuary.

Mr. Hamby moved to approve a request from Atlanta Mortuary Service, Inc. for a 90 day extension to continue working out of the Pope Dickson Funeral Home in Morrow, Georgia, due to a fire on July 31, 2005 at their establishment. Mr. Daviston seconded the motion. Motion carried.

Mr. Lindsey, Executive Director, discussed with the Board that March 31, 2006 was renewal time for funeral directors, embalmers and apprentices. He stated that by the first of February he hoped to have the renewals on line for everyone that would like to renew on the internet. He also discussed with the Board the audit of continuing education hours typically required for renewals. Mr. Daviston moved that 3% of renewals for funeral director and embalmer licenses shall be audited for continuing education. Mr. Hamby seconded the motion. Motion carried.

The Board discussed today the prospects of inspectors conducting an inspection with funeral establishments that have notified the Funeral Board Office that they will close. This will be discussed with the Attorney General's Office for the possibility of going forward with a rule.

### **90 Day Grace Period:**

Mr. Watson moved to approve a 90-day grace period for Edo Miller & Sons Funeral Home in Kingsland, Georgia. Mr. Hamby seconded the motion. Motion carried.

Mr. Hamby moved to approve a 90-day grace period for International Funeral Services, Inc. in Smyrna, Georgia. Mr. Watson seconded the motion. Motion carried.

Mr. Hamby moved to approve the second 90-day grace period to obtain a FDFCC at Ronnie L. Stewart Family Funerals. Mr. Roach seconded the motion. Motion carried.

### **Continuing Education:**

Mr. Hamby moved to approve the following continuing education courses. Mr. Watson seconded the motion. Motion carried.

NFDA:

2/7/06	Winning the Word of Mouth Game	CE hrs: 2
2/9/06	Winning the Word of Mouth Game continued	2
2/10/06	Winning the Word of Mouth Game continued	3

Mr. Watson moved to request additional information concerning the Continuing Education information submitted by Mr. Todd Wesley Van Beck. Mr. Hamby seconded the motion. Motion carried.

Mr. Terri Daviston discussed with the Board the possibility of utilizing the National Academy of Funeral Services to approve all continuing education providers and programs. After discussion of the issue, Mr. Hamby moved to request further information before the Board makes a decision. Mr. Roach seconded the motion. Motion carried.

### **Executive Session:**

Mr. Hamby moved to enter into Executive Session to deliberate on applications, investigations, and complaints. Mr. Watson seconded the motion. Motion carried by Mr. Fowler, Mr. Daviston, Mr. McDonald, and Mr. Roach.

### **Applications:**

Jo Ann Lyde, Applications Specialist, presented applications to the Board.

**Complaints:**

Mr. Hamby Cognizant Member, presented complaints to the Board.

**Attorney General's Report:**

Gretchen Dees, Assistant Attorney General, presented an activity and status report.

**Inspector's Report:**

Jo Ann Lyde presented inspector reports to the Board.

**Appointments:**

The following applicants met with the Board today for appeals:

Fabio Coicon  
Jack Massee McKinley  
Paul Drewitt

Robert T. Ross Funeral Home did not keep their scheduled appointment.

**Open Session:**

Michael Fowler, Chair, declared the meeting Open.

**Complaints:**

**FUN060105**

Mr. McDonald moved to send this case to investigations. Mr. Watson seconded the motion. Motion carried. Mr. Roach recused himself from discussion and abstained from the vote.

**FUN060106**

Mr. McDonald moved to send this case to inspections. Mr. Watson seconded the motion. Motion carried. Mr. Roach recused himself from discussion and abstained from the vote.

**FUN060107**

Mr. McDonald moved to close this case. Mr. Watson seconded the motion. Motion carried. Mr. Roach recused himself from discussion and abstained from the vote.

### **Inspector's Report:**

#### **FUN060101**

Mr. Roach moved to send letter of concern and request a letter from the phone company that a correction of the two locations' listings have been corrected. Mr. McDonald seconded the motion. Motion carried.

#### **FUN060100**

Mr. Watson moved to table the decision on this case. Mr. McDonald seconded the motion. Motion carried.

#### **FUN050035**

Mr. Roach moved to request that the respondent, the FDFCC and supervisor appear before the Board at the next meeting in January 2006. Mr. McDonald seconded the motion. Motion carried.

### **Applications:**

Mr. Hamby moved to accept the applications as presented. Mr. Daviston seconded the motion. Motion carried.

#### **Funeral Director and Embalmers**

<b><u>License Number</u></b>	<b><u>Name</u></b>
FD004843 EMB004432	Shannon Dwane Lemon
FD004844 EMB004433	Andy James Ray
FD004845 EMB004434	Eric Eugene Leary
FD004846 EMB004435	Ameila Howe
FD004847 EMB004436	Jovon M. Henry

#### **Apprentice**

<b><u>License Number</u></b>	<b><u>Name</u></b>
FSA004563	Daniel Andrew Warburg
FSA004564	Chavous Bernard
FSA004565	Gary Phillip McElhenney
FSA004566	Kendrick Koron Mack
FSA004567	Jeffrey Howard Proffitt
FSA004568	Robert Andrew Mills
FSA004569	Alphonso Gentle
FSA004570	Yuwanda Gaye Parks

Mr. Hamby moved to deny the reinstatement of apprenticeship application and apprentice hours for Makeba Bradshaw and further moved to advise Ms. Bradshaw that a new apprenticeship application will need to be submitted. Mr. Watson seconded. Motion carried.

Mr. Hamby moved to uphold the Board's previous decision to deny the application of Fabio Coicon for an embalmer and funeral director license by reciprocity from New York. Mr. Watson seconded the motion. Motion carried. The Board advised Mr. Coicon that he should consider obtaining and completing an apprenticeship registration in order to qualify for an embalmer and funeral director license.

Mr. Roach moved to uphold the Board's previous decision to deny the application of Jack Masee McKinley for an embalmer and funeral director license. Mr. Daviston seconded. Motion carried with Mr. McDonald opposing.

Mr. Hamby moved to uphold the Board's previous decision to deny the license of Paul Drewitt for an embalmer and funeral director license by reciprocity from Canada. Mr. Daviston seconded. Motion carried.

**Change in Funeral Director in Full and Continuous Charge:**

Mr. Hamby moved to approve Eddie Anthony Papel as the Funeral Director in Full and Continuous Charge of Roswell Funeral Home in Roswell, Georgia. Mr. Watson seconded the motion. Motion carried.

Mr. Hamby moved to approve Antoine Harris as the Funeral Director in Full and Continuous Charge of Clemons Mortuary in Eatonton, Georgia. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby moved to deny the approval of Shaft Jermaine Martin as Funeral Director in Full and Continuous Charge of Shepard's Funeral Home in Sylvester, Georgia. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby moved to approve the change of ownership of West Georgia Crematory and Mortuary Service FEST001555 in Austell, Georgia and Daniel Lester Byars as the Funeral Director in Full and Continuous Charge. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby moved to approve the change of ownership of West Georgia Crematory and Mortuary Service CREM000013 in Austell, Georgia and Daniel Lester Byars as the Funeral Director in Full and Continuous Charge. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby moved to approve Willie Rogers Young as the Funeral Director in Full and Continuous Charge of YLY Young's Funeral Home, Inc., in Gainesville, Georgia. Mr. McDonald seconded the motion. Motion carried.

**New Establishments:**

Mr. Hamby moved to approve Southview Mortuary, Inc., 305 N. Elm Street, Adel GA 31620 as a new funeral establishment with Bryan J. Melton as the FDFCC. Mr. McDonald seconded the motion. Motion carried.

Mr. Hamby moved to approve Savannah Embalming Service 200 Edsel Drive, Richmond Hill, Georgia 31324 as a new funeral establishment with Mark Raymer as the FDFCC. Mr. Daviston, seconded the motion. Motion carried.

Mr. Hamby moved to approve Jacobs Funeral Home 501 S. Third Street, Folkston, Georgia 31537 as a new funeral establishment with Eugene Johnson, III as the FDFCC. Mr. Daviston seconded the motion. Motion carried.

**Adjournment:**

There being no further business the meeting was adjourned at 4:30 p.m.

---

Chairman

---

Date

---

Division Director  
Professional Licensing Board